**Lesson Plans for Mr. Mlinar**

**Week of November 25 – 29, 2013**

**Week 16**

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| **Personal Finance – 1st and 5th**  |  | **Computer Apps – 2nd**  |
| **Monday** | **Objective:** Tax Strategies and Assistance |  | **Objective:** Excel Practice Reinforcement |
| **Bell Ringer:**  |  | **Bell Ringer:**  |
| **Activities/Assignments*** 20 minute read
* 12.3 Notes
* ASSIGNMENT – Document Detective pg. 404 1-5; Use the internet and list 15 things that can help prevent you from becoming audited by the IRS.
 | **Activities/Assignments*** Hand Back Tests
* Practice the IF FUNCTION
* In class – Calculate Percentages (page 342)
 |
| **Tuesday** | **Objective:** Completing a return |  | **Objective:** Excel Reinforcement |
| **Bell Ringer:**  |  | **Bell Ringer:**  |
| **Activities/Assignments*** ASSIGNMENT – File a return packet (DUE Wednesday)
 | **Activities/Assignments*** 20 minute read
* Excel Team Scavenger Hunt
 |
| **Wednesday** | **Objective:** Taxes Reinforcement |  | **Objective:** Excel Reinforcement |
| **Bell Ringer:**  |  | **Bell Ringer:**  |
| **Activities/Assignments*** Tax game activity
 | **Activities/Assignments*** Excel Team Scavenger Hunt
 |
| **Thursday** | **Objective:**  |  | **Objective:**  |
| **Bell Ringer:**   |  | **Bell Ringer:**   |
| **Activities/Assignments*** NO SCHOOL (THANKSGIVING BREAK)
 | **Activities/Assignments*** NO SCHOOL (THANKSGIVING BREAK)
 |
| **Friday** | **Objective:**  |  | **Objective:**  |
| **Bell Ringer:**  |  | **Bell Ringer:**   |
| **Activities/Assignments*** NO SCHOOL (THANKSGIVING BREAK)
 | **Activities/Assignments*** NO SCHOOL (THANKSGIVING BREAK)
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| **Accounting I – 4th**  |  | **Keyboarding – 6th**  |
| **Monday** | **Objective:** Assessment |  | **Objective:**  |
| **Bell Ringer:**  |  | **Bell Ringer:**  |
| **Activities/Assignments*** Chapter 8 Test
 | **Activities/Assignments** |
| **Tuesday** | **Objective:** Accounting Cycle |  | **Objective:** Practice the 0, 5 keys |
| **Bell Ringer:**  |  | **Bell Ringer:**  |
| **Activities/Assignments*** Activity 1 – Part B
* Pg. 228
 | **Activities/Assignments*** Unit 2
* 3.2
* Typing Activity
 |
| **Wednesday** | **Objective:**  |  | **Objective:**  |
| **Bell Ringer:**  |  | **Bell Ringer:**  |
| **Activities/Assignments*** Activity 1 – Part B
* Pg. 228
 | **Activities/Assignments***
 |
| **Thursday** | **Objective:**  |  | **Objective:**  |
| **Bell Ringer:**  |  | **Bell Ringer:**  |
| **Activities/Assignments*** NO SCHOOL (THANKSGIVING BREAK)
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| **Friday** | **Objective:**  |  | **Objective:**  |
| **Bell Ringer:**  |  | **Bell Ringer:**  |
| **Activities/Assignments*** NO SCHOOL (THANKSGIVING BREAK)
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