**Lesson Plans for Mr. Mlinar**

**Week of November 25 – 29, 2013**

**Week 16**

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| **Personal Finance – 1st and 5th** | |  | **Computer Apps – 2nd** |
| **Monday** | **Objective:** Tax Strategies and Assistance |  | **Objective:** Excel Practice Reinforcement |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * 20 minute read * 12.3 Notes * ASSIGNMENT – Document Detective pg. 404 1-5; Use the internet and list 15 things that can help prevent you from becoming audited by the IRS. | **Activities/Assignments**   * Hand Back Tests * Practice the IF FUNCTION * In class – Calculate Percentages (page 342) |
| **Tuesday** | **Objective:** Completing a return |  | **Objective:** Excel Reinforcement |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * ASSIGNMENT – File a return packet (DUE Wednesday) | **Activities/Assignments**   * 20 minute read * Excel Team Scavenger Hunt |
| **Wednesday** | **Objective:** Taxes Reinforcement |  | **Objective:** Excel Reinforcement |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Tax game activity | **Activities/Assignments**   * Excel Team Scavenger Hunt |
| **Thursday** | **Objective:** |  | **Objective:** |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * NO SCHOOL (THANKSGIVING BREAK) | **Activities/Assignments**   * NO SCHOOL (THANKSGIVING BREAK) |
| **Friday** | **Objective:** |  | **Objective:** |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * NO SCHOOL (THANKSGIVING BREAK) | **Activities/Assignments**   * NO SCHOOL (THANKSGIVING BREAK) |

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| **Accounting I – 4th** | |  | **Keyboarding – 6th** |
| **Monday** | **Objective:** Assessment |  | **Objective:** |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Chapter 8 Test | **Activities/Assignments** |
| **Tuesday** | **Objective:** Accounting Cycle |  | **Objective:** Practice the 0, 5 keys |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Activity 1 – Part B * Pg. 228 | **Activities/Assignments**   * Unit 2 * 3.2 * Typing Activity |
| **Wednesday** | **Objective:** |  | **Objective:** |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Activity 1 – Part B * Pg. 228 | **Activities/Assignments** |
| **Thursday** | **Objective:** |  | **Objective:** |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * NO SCHOOL (THANKSGIVING BREAK) | **Activities/Assignments**   * NO SCHOOL (THANKSGIVING BREAK) |
| **Friday** | **Objective:** |  | **Objective:** |
| **Bell Ringer:** |  | **Bell Ringer:** |
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