**Lesson Plans for Mr. Mlinar**

**Week of September 3 – 7, 2018**

**Week 4**

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| **7th Keyboarding Applications – 1st Period** | | | | | |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Bell-Ringer/Review**  **(Tests, Quizzes)** | NO SCHOOL – LABOR DAY | 20 minute read | Typing Club 10-20 minutes | Typing Club 10-20 minutes | Typing Club 10-20 minutes |
| **Anticipatory Set** |  |  |  |  |  |
| **Objectives/**  **Purpose** |  | Google Docs | Google Docs | Google Docs | Google Docs |
| **Input/Modeling(Check for Understanding)** |  | ADD Jasmine and Gage to Google Classroom |  |  |  |
| **Guided Practice** |  | Lesson 3.4 | Lesson 3.5 | Lesson 3.6 | Lesson 3.7 |
| **Hand in Today** |  |  | Lesson 3.4 | Lesson 3.5 | Lesson 3.6 |
| **Assignment / Due Date** |  | Lesson 3.4 DUE Wednesday | Lesson 3.5 DUE Thursday | Lesson 3.6 DUE Friday | Lesson 3.7 DUE Monday |

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| **Information Technology – 2nd Period** | | | | | |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Bell-Ringer/Review**  **(Tests, Quizzes)** | DAILY BULLETIN | DAILY BULLETIN | DAILY BULLETIN  20 minute read | DAILY BULLETIN | DAILY BULLETIN |
| **Anticipatory Set** |  |  |  |  |  |
| **Objectives/**  **Purpose** |  | Creating and Editing a Word Document | Creating and Editing a Word Document | Creating and Editing a Word Document | Creating and Editing a Word Document |
| **Input/Modeling(Check for Understanding)** | NO SCHOOL – LABOR DAY |  |  |  | Word Chapter 1 Test |
| **Guided Practice** |  |  |  | Review for Test  Add page help on worksheet |  |
| **Hand in Today** |  | Word Chapter 1 ITL 1 | Word Chapter 1 ITL 2 (69-70) | Word Chapter 1 ITL 3 (70-71) | Word Chapter 1 Test |
| **Assignment / Due Date** |  | Word Chapter 1 ITL 2 (69-70) DUE Wednesday | Word Chapter 1 ITL 3 (70-71) DUE Thursday | Word Chapter 1 Worksheet DUE Friday |  |

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| **Personal Finance – 4th Period** | | | | | |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Bell-Ringer/Review**  **(Tests, Quizzes)** | NO SCHOOL – LABOR DAY |  | NO CLASS – MAP TESTING |  | 20 minute read |
| **Anticipatory Set** |  |  |  |  |  |
| **Objectives/**  **Purpose** |  | Careers and Financial Planning |  | Careers and Financial Planning | Organizing Financial Records |
| **Input/Modeling(Check for Understanding)** |  | Review for Chapter 2 Test – go over test structure  NEFE Module 3 – Earning Power |  | Chapter 2 Test | Notes 3.1  Server File Articles   * How long do hard drives last * Storing Financial files |
| **Guided Practice** |  |  |  |  |  |
| **Hand in Today** |  | Occupation Packet |  | Chapter 2 Worksheet Packet  Chapter 2 Test |  |
| **Assignment / Due Date** |  | Chapter 2 Worksheet Packet DUE Thursday |  |  | Chapter 3 Matching Vocab DUE Monday |

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| **Accounting I & 2– 5th Period** | | | | | |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Bell-Ringer/Review**  **(Tests, Quizzes)** | NO SCHOOL – LABOR DAY |  |  |  |  |
| **Anticipatory Set** |  |  |  |  |  |
| **Objectives/**  **Purpose** |  | Journalizing Transactions | Journalizing Transactions | Journalizing Transactions | Journalizing Transactions |
| **Input/Modeling(Check for Understanding)** |  | Notes 3-1  Notes 3-2 | Notes 3-3  Notes 3-4 |  | Chapter 3 Test |
| **Guided Practice** |  | Page 56  Page 79 |  | Chapter 3 Mastery  Chapter 3 Study Guide  Chapter 3 AYU |  |
| **Hand in Today** |  |  | OYO 3-1  OYO 3-2 | OYOU 3-3  OYO 3-4  Chapter 3 Mastery  Chapter 3 Study Guide  Chapter 3 AYU | Chapter 3 Test |
| **Assignment / Due Date** |  | OYO 3-1  OYO 3-2 | OYOU 3-3  OYO 3-4  Chapter 3 Mastery  Chapter 3 Study Guide  Chapter 3 AYU |  |  |

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| **3, 4, 5 Keyboarding – 7th Period** | | | | | |
|  | **Monday (3)** | **Tuesday** | **Wednesday (4)** | **Thursday** | **Friday (5)** |
| **Bell-Ringer/Review**  **(Tests, Quizzes)** |  | NO CLASS |  | NO CLASS |  |
| **Anticipatory Set** |  |  |  |  |  |
| **Objectives/**  **Purpose** |  |  |  |  |  |
| **Input/Modeling(Check for Understanding)** |  |  |  |  |  |
| **Guided Practice** |  |  |  |  |  |
| **Hand in Today** |  |  |  |  |  |
| **Assignment / Due Date** |  |  |  |  |  |