**Lesson Plans for Mr. Mlinar**

**Week of Month ?? - ??, 20??**

**Week ?**

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| **Personal Finance – 1st and 5th** | |  | **Computer Apps – 2nd** |
| **Monday** | **Objective:** Protect yourself from fraud and identity theft. |  | **Objective:** Mail merge, labels, and letterheads. |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Section 6.3 Notes * ASSIGNMENT – Section 6.3 Assessment and use internet to find article about preventing identity theft. Summarize article in a paragraph of at least 6 sentences. (DUE TUESDAY) | **Activities/Assignments**   * 6-13 to 6-18 |
| **Tuesday** | **Objective:** How to identify ways to manage debt problems. |  | **Objective:** Practice |
| **Bell Ringer:** What is one way to prevent identity theft? |  | **Bell Ringer:** |
| **Activities/Assignments**   * Section 6.4 Notes * ASSIGNMENT –Opinion- Is declaring bankruptcy ethical? Write a half-page paper discussing your opinion. State facts using the internet. (DUE Wednesday) | **Activities/Assignments**   * ASSIGNMENT – Page 192 - #7 Show me website at end of class for grade. (DUE END OF CLASS) |
| **Wednesday** | **Objective:** Review Worksheets |  | **Objective:** Practice |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * SUBSTITUTE TEACHER * ASSIGNMENT – Chapter 6 Reviewing Key Terms & Understanding Key Concepts Worksheets. Chapter 6 Consumer Credit Worksheets. (DUE THURSDAY) | **Activities/Assignments**   * SUBSTITUTE TEACHER * ASSIGNMENT - Lesson 6 Worksheets (DUE THURSDAY) |
| **Thursday** | **Objective:** Test Review |  | **Objective:** Review |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Review for test | **Activities/Assignments**   * Microsoft Word Review |
| **Friday** | **Objective:** Assessment |  | **Objective:** Assessment |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Chapter 5 & 6 TEST | **Activities/Assignments**   * Microsoft Word Unit Test |

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| **Accounting I – 4th** | |  | **Keyboarding – 6th** |
| **Monday** | **Objective:** Chapter 4 Practice |  | **Objective:** |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Mastery 4-5 * Challenge 4-6 * Pg. 113 Using Source Documents – Darcia’s School of Dance. | **Activities/Assignments** |
| **Tuesday** | **Objective:** Review |  | **Objective:** Review & M, X Keys |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Chapter 4 Test Review | **Activities/Assignments**   * 13.1 * 13.2 * 14.1 * Headphone rules |
| **Wednesday** | **Objective:** Assessment |  | **Objective:** |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * SUBSTITUTE TEACHER * Chapter 4 Test | **Activities/Assignments** |
| **Thursday** | **Objective:** Checking accounts |  | **Objective:** M, X, P, V keys |
| **Bell Ringer:** |  | **Bell Ringer:** |
| **Activities/Assignments**   * Discuss 5-1 * Work Together 5-1 * On Own 5-1 * Application 5-1 | **Activities/Assignments**   * 14.2 * 15.1 * 15.2 |
| **Friday** | **Objective:** Bank Reconciliation |  | **Objective:** |
| **Bell Ringer:** Pg. 123 Audit Your Understanding |  | **Bell Ringer:** |
| **Activities/Assignments**   * Discuss 5-2 * Work Together 5-2 * On Own 5-2 * Application 5-2 | **Activities/Assignments** |